



Beau Soleil
Collège Alpin International

Terms & Conditions



2024-2025

A. One-time charges

A.1. Application fee

The application fee applies to all students on receipt of their application form for entry to the school.

A.2. Initial uniform pack

Uniform is required for formal occasions, everyday school, sports, skiing and expeditions. A charge is made for an initial uniform issue when a student joins the school. Thereafter, uniform and other items are available from the school shop and will be charged separately via personal expenses. Further details are available upon request via info@beausoleil.ch.

A.3. Deposit

A deposit is required for each student. The receipt of this sum serves to reserve a place initially at the school and acts as a guarantee for any unpaid supplementary expenses which may arise. No credit will be granted until this sum has been paid.

This sum will be entirely reimbursed after the end of the student's school career, on confirmation of full settlement of the account.

A.4. Supplementary charges and personal expenses

Expenses not covered by the boarding and tuition fees and additional personal expenses are considered as supplementary charges. These may include, but are not limited to:

- Supplementary and extra private lessons, including individual private training sessions for fitness, golf, tennis, horse riding etc*
- Participation in specialist athlete development programmes, such as the ski race team
- Medical expenses not covered by insurance, such as dentistry
- Purchases in the school shop or in local shops and businesses
- Transport, escort and traveling expenses, such as taxis, plane, train or bus tickets
- Costs associated with missed transportation
- Supplementary uniform
- Pocket money
- Extra-ordinary optional outings within Switzerland
- Expedition and winter sport equipment (rental or purchase)
- Additional school books
- Shipping, customs duties
- Costs associated with lost permits, passports or replacement visas
- Legalisation of documents

A detailed invoice is sent after the end of each term.

*This list is not exhaustive and varies on demand.

B. Annual charges

B.1. Boarding and tuition fees

These fees include all boarding costs such as food, laundry, normal class time-tabled lessons, use of the school's sports facilities, personal third-party liability insurance, various taxes, and the residence permit.

B.2. Other fees

B.2.1. Sport, Expeditions, Cultural & Academic Activities Expenses

This fee covers expenses including the school's normal co-curricular programme, the school challenges, the outdoor education programme, expeditions, ski pass, use of the sports facilities in Villars as part of the school programme, conferences and most outings in Switzerland such as theatre or concerts, admission to museums and academic excursions. It also includes planned weekend activities. No reimbursement will be made in the case of non-participation in these activities.

Supervised transport to and from Geneva Airport is also included on the following dates only:

DEPARTURE DATES	ARRIVAL DATES
	29 - 31 August 2024
12 December 2024	5 January 2025
28 March 2025	13 April 2025
20 June 2025	

Transport to other airports or outside these dates is not included. The school can help to arrange such transportation, but there will be an additional charge for this.

B.2.2. School books, school materials (including stationery) and internet access

The school books for the official programme are rented for the entire school year. Those which are not returned, or are returned in an unsatisfactory condition will be charged. Books permanently belonging to the students or ordered specially for them (workbooks and individual reading books) will be billed separately on the termly invoice.

B.2.3. Electronic tagging

Students' personal clothing will be identified by an electronic chip containing information to facilitate its return from the school laundry. The electronic tagging of personal clothing is obligatory and will be carried out at the start of the year, free of charge. The school will not assume liability for untagged items of personal clothing.

B.2.4. Health and accident insurance, medical and infirmary expenses

Swiss law mandates that health insurance and accident insurance are compulsory for all students and must be issued from a company approved in Switzerland.

Students whose parents reside in Switzerland must retain their own health and accident insurance policies. Copies of these policies must be presented upon enrolment. In this case, parents are responsible for ensuring adequate levels of cover, and the school will not charge for school provided insurance.

B.3. Overseas expeditions, cultural and humanitarian trips

The school organizes several journeys abroad. These journeys are an opportunity to discover new horizons and are a part of the broader education at the school. All students below Grade 12, will participate in the official grade trip each year; this is covered by the annual trip charge. This annual trip charge as per section M.2. is non-refundable in case of non-participation. Full details of the trips will be published before the start of the school year, or as soon as reasonably possible thereafter.

In addition, there are other trips which students may choose to join. The costs of these journeys are published in advance and include the cost of flights, full board, cultural activities, guided tours and staff accompaniment.

The following costs are not included in any of the trips:

- visas (administrative costs as well as embassy fees)
- vaccinations
- equipment rental
- personal expenses
- additional costs in case of extension of illness/accident insurance

Any signed and completed trip registration form is final. The total amount is due and cannot be reimbursed in the event of cancellation or non-participation.

C. Academic charges

Expenses for the International Baccalaureate Diploma Programme (IBDP) and the Advanced Studies Diploma Programme (ASDP) will be charged in Grades 11 and 12. They include support and exam preparation, registration fees for exams and the university counseling service for university applications.

Other official external examinations such as IELTS, SAT and TOEFL exams are charged individually including administrative costs.

Where provided, teaching in the working languages of the IB and the official languages of Switzerland are included in the tuition fee. This covers French and English at all levels, and appropriate teaching for Spanish, Italian and German. Supplementary annual charges apply for other languages, including Russian, Portuguese, Japanese, Chinese and Arabic. This list is not exhaustive and other language options may be available.

Additional group lessons outside the regular timetable are also chargeable and are not refundable. Group lesson rates apply where there are 3 or more registered students.

When fewer than 3 students opt for a subject, the course may be cancelled, delivered through blended/online provision or offered as private lessons at an extra cost. The school may also remove or cancel a course or subject where necessary.

D. Pocket money

For students in Grades 6, 7, & 8, prepaid cards are provided for pocket money. These cards are re-filled each week during term with pocket money as set out in table M.4. This service is available to students in Grade 9 or above at the request of parents. Pocket money issued is charged via the school account. There will be a charge of 40 CHF to replace a lost card.

Under no circumstances will the school transfer money to students' bank accounts.

E. General administration and withdrawal

A student can be expelled or suspended from school at any time by the Principal. If a student is expelled by the Principal or withdrawn by the parents, the fees for both the current term and the following term are due to the school. Fees remain payable in full whilst a student is suspended.

- For new students

Cancellation fees equivalent to Term 1's boarding and tuition fees will apply if enrolment is cancelled after the following dates:

Planned start date	Cancellation must be received in writing by the Principal on or before
Term 1: 2 September 2024	15 April 2024
Term 2: 6 January 2025	2 September 2024
Term 3: 14 April 2025	6 January 2025

The school reserves the right to withdraw a previously offered enrolment at its sole discretion, in which case a cancellation fee will not be liable.

- For returning students

If parents withdraw their child/children from the school during the academic year, all fees for the current term and boarding/tuition fees for the following term are due to the school.

The withdrawal deadline for the following academic year is 15 April. If parents decide to withdraw their child/children from the school for the following academic year, they are required to inform the school in writing before 15 April. If a withdrawal is made after 15 April, the fees for Term 1's boarding and tuition are due as a late cancellation fee.

1. All withdrawals or cancellations must be sent in writing to the Principal at principal@beausoleil.ch and must be acknowledged by the school.
2. The school can only guarantee a place for the returning student if the invoice for Term 1 and Term 2 is paid in full before 15 April.
3. Any time students spend at the school outside regular term time will be charged at a rate of CHF 500 per day.

F. School Codes

While attending the school, students and parents agree to abide by and support the School Codes. These are updated annually and available via info@beausoleil.ch. The Codes form part of this contract. In the event of a conflict between this document and the School Codes, this document shall prevail.

Where the school believes that there may have been a breach of these codes, parents give permission for the school to take appropriate steps to investigate the breach. This includes, but is not limited to, use of the school's CCTV security system, permission to search a student's room and to test a student for the presence of drugs or alcohol.

In the event of testing a student for drugs the school will make reasonable efforts to inform parents in advance.

G. Visas and residence permits

Securing a visa to allow entry to Switzerland, where necessary, is the responsibility of parents. The school declines any responsibility in case of missed schooling due to a visa problem or any other necessary documents for entry into Switzerland.

The school will request Swiss residence permits for all students, as necessary.

H. Portable computer

Students are required to bring a laptop computer (PC or Mac) to use while at school. The computer should be set up to operate in English or French. Microsoft Office, internet, intranet and printer connections are available to students at school.

I. Personal data

All personal data submitted by the parents or the students or collected by the school during teaching or other activities are used for managing the students' admission, teaching, activities and pastoral care, as well as for providing other appropriate services and benefits to the students. Personal data may also be used for communication with parents, marketing, statistical and research purposes, and alumni activities.

For these purposes, the school may also communicate the personal data to other entities of its group or other third parties to whom the school outsources specific services related to school operations. Personal data will also be communicated as necessary for compliance and other legal purposes in Switzerland.

Personal data may be transferred to and stored abroad in countries other than Switzerland. It may be stored in systems belonging to the school or other entities of its group.

The school may place a student's photo, video footage, name or work from the school on its website or on a website that belongs to the Nord Anglia Education group, on social media, marketing materials, corporate communications (including annual reports) or publications. Parents may at all times withdraw their consent by writing to principal@beausoleil.ch; withdrawal has a prospective impact, i.e., processing of personal data made prior to the consent's withdrawal remain valid.

The school makes use of video surveillance in public and communal spaces for the safety of all students, staff and visitors, and to assist in understanding and resolving disputes related to possible breaches of the School Codes.

The school takes every reasonable step to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay. More specifically, for insurance reasons, it is the responsibility of parents to ensure that accurate information is provided to the school and kept updated promptly when changes occur. This includes, but is not limited to, medical information, including allergies and medication, learning support needs, information about psychological or psychiatric treatment, information about family circumstances that may impact the student's welfare or education.

Parents and students may contact principal@beausoleil.ch for any question relating to the school's processing of their personal data, including to enforce their rights, e.g., to access or correct personal data.

J. Hazardous activities

While the school takes all reasonable steps to keep students safe, parents accept that there is some level of inherent risk in the range of activities provided by the school. Information about activities and risk assessment is available from the school by contacting principal@beausoleil.ch

K. Responsibility for injury, damage or loss

The school is not liable for accidents, injuries or damage to property suffered by students, however so caused. Likewise, the school cannot accept responsibility for accidents, injuries or damage to property caused by a student to a third party.

Students are responsible for their own belongings while at school. If lost items are found around school, the school will make reasonable attempts to return them to their owner.

Students may, in some circumstances and at the school's discretion, store belongings over a holiday period. The school will take reasonable care of such belongings, but cannot be held liable for loss or damage. High value items may only be stored by explicit arrangement with the school. Any unclaimed items at the end of the school year, or items belonging to students who have left the school, may be disposed of or donated to charity as appropriate after a period of 3 months.

The school cannot accept any responsibility in the case of the theft of money, jewellery, items of clothing and/or valuable objects (computer, phone, etc.) which were not explicitly entrusted to the safe-keeping of the school.

Parents are jointly and severally liable for any damage caused by students to the school.

L. Acceptance and scope of terms and conditions

These terms and conditions automatically apply to all parents of students and students admitted for the current academic year, irrespective of the terms and conditions initially agreed by parents. The present edition of the terms and conditions also applies automatically to all other parents and students and is available on request by contacting info@beausoleil.ch.

By signing the application form, parents accept all clauses of this contract and any updated versions, undertaking to maintain this contractual agreement with the school until their child leaves, even if their child has in the meantime attained legal adult status.

This document (coupled with the School Codes) represents the entirety of the agreement between the parties and replaces any prior version of this agreement. Any representations made by the school that are not contained within these documents are not contractual.

No failure by the school to strictly enforce any condition of this agreement or exercise any right upon a breach shall represent a waiver of any such breach or condition.

The school will take whatever reasonable steps it can to ensure continuity of education in the event of forces beyond its control. However, the school shall not be held liable if the provision of its services are interrupted, restricted or rendered impossible by force majeure. Force majeure includes, but is not limited to, war, strikes, fire, weather, epidemic or pandemic and government action.

Swiss legislation is the only law applicable in all matters concerning this contract, irrespective of the country of residence of the parents or guardians. The term "parents" used in this document is understood to refer to the child's legal representative. Domicile is in the Canton of Vaud and in the District of Aigle for the purposes of any contractual dispute.

Both French and English versions of this document are legally binding. In case of interpretation conflict, the English version is prominent.

M. Finances

Financial overview (all prices are in CHF).

M.1. One-time charges (compulsory for all new students)

- Application fee	3,000
- Uniform package	6,470
- Deposit	15,000

M.2. Annual charges

- Boarding & tuition fees	126,660
- Other fees (see section B2)	24,450
- Annual trip charge	7,250

M.3. Academic charges

- Supplement Senior (Grades 11 & 12)	9,700
- Supplementary language group lessons	
- per year, 3 lessons a week	5,400
- per year, 5 lessons a week	7,700
- Private lessons (per lesson)	145
- per year, 3 lessons a week	13,920
- per year, 5 lessons a week	23,200

M.4. Pocket money

	Per week	1st term 14 weeks	2nd term 11 weeks	3rd term 10 weeks
Grade 6	60	840	660	600
Grade 7	60	840	660	600
Grade 8	80	1,120	880	800

M.5. Supplementary charges and personal expenses

Personal expenses will be charged at the end of each term as listed under section A.4.

M.6. Billing and deadlines

The bills for boarding and tuition fees, expenses for sport, cultural activities and entertainment, insurance for the first two terms, uniform (for the year), school books and other school materials should be paid by 15 April 2024 or upon receipt of the bill in case of later enrolment. The bill for boarding and schooling fees, expenses for sport, cultural activities and entertainment and the insurance for the third term should be paid by 31 January 2025. All other bills should be paid within 30 days. Beyond this deadline, interest is applied at a rate of 5% per annum. In the event of a failure to pay tuition fees on time, places for existing students cannot be guaranteed. **Places will be offered to students on waiting lists if payment is not received to confirm entry or return.**

Students currently at the school may be suspended or withdrawn from some or all activities in the event of non-payment of fees.

No places can be reserved until the deposit has been paid.

Any claim regarding invoices must be sent to the school within 14 days of issue. Unless specially agreed to by the Principal, all invoices are due in their entirety.

M.7. Sanctioned countries and individuals

The school cannot accept payments from Crimea, Cuba, Iran, North Korea, Syria or Venezuela. Parents must ensure that no payment comes from these countries and that the payment is not from a sanctioned bank account as per the US government's OFAC sanctions list or the Swiss government's SECO sanctions list. The school cannot accept payment from or on behalf of any individual on US, UK or Swiss sanctions lists.

M.8. Payment information

Bank Name	UBS SA - 1884 Villars
Bank Branch	Avenue Centrale 91, 1884 Villars-sur-Ollon
Clearing / BIC	249/ UBSWCHZH18D
Bank Account No.	249-821296.01A
Bank Account Name	College Alpin Beau Soleil SA
Address:	Route du Village 1, 1884 Villars-sur-Ollon
IBAN No.	IBAN: CH46 0024 9249 8212 9601 A
SWIFT	UBSWCHZH80A

The school accepts online payments at the following address:
<http://payment.beausoleil.ch>

Payment must be in CHF. The school does not accept cash payments.

Any refund due will be made into the account from which funds were received.